

NOTICE OF 7th ANNUAL GENERAL MEETING

NOTICE is hereby given that the 7th (Seventh) Annual General Meeting of **AVIOM INDIA HOUSING FINANCE PRIVATE LIMITED** will be held on Wednesday, September 21, 2022 at 11:00 AM (IST) through electronic mode at a shorter notice to transact the following businesses:

ORDINARY BUSINESS

1. **To receive, consider and adopt the Annual Audited Financial Statements of the Company for the Financial Year ended March 31, 2022 along with the Directors' Report and Auditors' Report thereon and in this regard to consider and if thought fit, to pass with or without modification, the following Resolution as *Ordinary Resolution*:**

"RESOLVED THAT the Annual Audited Financial Statements of the Company i.e. Balance Sheet as on March 31, 2022 along with the Statement of Profit & Loss and Cash Flow Statement for the Financial year ended on that date and notes annexed to and forming integral part of financial Statements be and are hereby approved and adopted.

RESOLVED FURTHER THAT the Directors' Report as and approved by the Board of Director be and hereby approved.

2. **To consider the appointment of Mr Jagannath Samavedam as Non- Executive Director of the Company and in this regard to consider and if thought fit, pass with or without modification the following Resolution as Ordinary Resolution:**

"RESOLVED THAT pursuant to Section 152 of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), Mr Jagannath Samavedam who was appointed as an Additional Director of the Company w.e.f November 16, 2021 and who holds the office till the date of the Annual General meeting of the Company in terms of Section 161 of the Companies Act, 2013, be and is hereby appointed as the Non- Executive Nominee Director of the Company.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, Ms. Kaajal Aijaz Ilmi, Managing Director & CEO of the Company be and are hereby authorized, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents applications and returns for the purpose of giving effect to the aforesaid resolution along with filling of necessary e-form as return of appointment with the Registrar of Companies, NCT of Delhi & Haryana."

RESOLVED FURTHER THAT a copy of Resolution certified to be true by any of the Director or Company Secretary of the Company, may be issued to the whomsoever it may concern, if required at any point of time.

3. **To consider the appointment of Ms Sannovanda Machaiah Swathi as Independent Director of the Company and in this regard to consider and if thought fit, pass with or without modification the following Resolution as Ordinary Resolution:**

"RESOLVED THAT pursuant to Section 152 of the Companies Act, 2013 and other applicable provisions (including any modification or re-enactment thereof), Ms Sannovanda Machaiah Swathi who was appointed as an Additional Director in the capacity of Independent Director of the Company w.e.f February 21, 2022 and who holds the office till the date of the Annual General

meeting of the Company in terms of Section 161 of the Companies Act, 2013, be and is hereby appointed as the Non- Executive Independent Director of the Company.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, Ms. Kaajal Aijaz Ilmi, Managing Director & CEO of the Company be and are hereby authorized, on behalf of the Company, to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents applications and returns for the purpose of giving effect to the aforesaid resolution along with filling of necessary e-form as return of appointment with the Registrar of Companies, NCT of Delhi & Haryana.”

RESOLVED FURTHER THAT a copy of Resolution certified to be true by any of the Director or Company Secretary of the Company, may be issued to the whomsoever it may concern, if required at any point of time.

4. **TO APPROVE APPOINTMENT OF M/S. SCV & CO. LLP, CHARTERED ACCOUNTANTS (REGISTRATION NO. 000235N/N500089) AS STATUTORY AUDITORS OF THE COMPANY UNTIL THE CONCLUSION OF THE TENTH ANNUAL GENERAL MEETING AND, IF THOUGHT FIT, TO PASS WITH OR WITHOUT MODIFICATION, THE FOLLOWING AS A SPECIAL RESOLUTION**

“**RESOLVED THAT** in accordance with provisions of Section 139 (1) of the Companies Act, 2013 and other applicable provisions, if any of the Companies Act, 2013 and the Rules made there under (including any statutory modification(s) or re-enactment thereof), M/S. SCV & CO. LLP, Chartered Accountants (Registration NO. 000235N/N500089), be and are hereby appointed as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting until the conclusion of the Tenth Annual General Meeting on remuneration as mutually agreed between the Board of Director of the company and the auditors.

RESOLVED FURTHER THAT any Director of the Company be and is hereby authorized to do such act, deeds and things and to file necessary e - forms with the concerned Registrar of Companies, to give effect to the aforementioned resolution”

By order of the Board
For AVIOM India Housing Finance Private Limited

Sd/-
Kaajal Aijaz Ilmi
Managing Director & CEO
DIN: 01390771
E-87, 2nd Floor, Paschimi Marg, Vasant Vihar,
New Delhi - 110057

Date: September 14, 2022
Place: New Delhi

NOTES:

1. IN VIEW OF THE COVID-19 PANDEMIC, THE MINISTRY OF CORPORATE AFFAIRS (MCA) HAS, VIDE GENERAL CIRCULAR NO. 14/2020 DATED APRIL 8, 2020, GENERAL CIRCULAR NO. 17/2020 DATED APRIL 13, 2020 AND GENERAL CIRCULAR NO. 20/2020 DATED MAY 5, 2020 (COLLECTIVELY "MCA CIRCULARS"), PERMITTED COMPANIES TO CONDUCT ANNUAL GENERAL MEETING (AGM) THROUGH VIDEO CONFERENCING (VC) OR OTHER AUDIO VISUAL MEANS, SUBJECT TO COMPLIANCE OF VARIOUS CONDITIONS MENTIONED THEREIN.
2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. HOWEVER, THE MEETING IS BEING CONDUCTED BY ELECTRONIC MODE, AND ACCORDINGLY THE APPLICABILITY OF SUCH SECTIONS WITH RESPECT TO APPOINTMENT OF PROXY ARE NOT APPLICABLE FOR THE SAID MEETING.
3. A statement pursuant to Section 102(1) of the Companies Act, 2013 relating to certain ordinary business to be transacted at the 7th AGM is annexed hereto. All documents referred to in the accompanying Notice and the Explanatory Statement shall be available for inspection electronically. Members seeking to inspect such documents can send an email to Divyani.chand@aviom.in
4. The Notice of the AGM along with the Board Report 2021-22 is being sent by the permitted mode.
5. Members are requested to notify any change in their address, e-mail address, contact numbers, etc immediately to the company at its registered office, if any.
6. Members are requested to note that the resolutions set out in the Notice will be decided through show of hands or by conducting poll, in case demanded by the Members.
7. In case of any query, the members are requested to contact on Divyani.chand@aviom.in
8. The process of participation in the Meeting through electronic mode is as follows:

Via Desktop/Laptop/Mobile Phone:

It is recommended to use Chrome for seamless functioning of the application.

Step 1: Open the "JOIN MICROSOFT TEAM MEETING" LINK IN THE MAIL

Step 2: Either choose to download the application or continue with the browser

Step 3: Click on the "Join Now" Option

TIPS FOR SEAMLESS MEETING:

- Use a Headset: Internal microphone can sometimes pick up background noise hence headphones with inbuilt boom mic can help while providing better audio quality.
- Lighting: Light can play a major role in how others are seeing you. Make sure the light source is not behind you and your room is well lit.

- Background: When joining from home, background is important as others could see what is happening. Choose a spot with neutral background which doesn't distract your participants.
- Quiet Location: Try to avoid noisy common areas. Instead, join from a quiet location whenever possible.
- Poor Connection Tips: In a case of a poor connection try disabling your video to conserve bandwidth.
- Camera Angle: By using self-view, you can test the angle of your camera and position yourself. Look into the camera lens while talking to make eye contact with your audience.
- Mute: Keep your mic muted whenever you are not speaking.
- Sharing the content: Moderator would be sharing the content throughout the meeting.